



**EMPLOYEES' OLD-AGE BENEFITS INSTITUTION**  
**Information Technology Department**

**Request for Proposal for providing maintenance and support services for Database & Software applications.**

**Employees' Old-Age Benefits Institution (EOBI)** intends to hire services of a software/technology firm for the maintenance and support of its in-house applications for two years extendable up to one year on the same terms and conditions. The project will be titled "**Maintenance, Support, and enhancement for Software and Database**". Bids are invited from reputable firms to undertake the project in an efficient/timely manner and as per bid documents. Bidding will be conducted according to Rule 36(b), Single Stage Two Envelope procedure of PPRA Rules 2004 and is open to all bidders who meet the following *eligibility criteria*:

- i. The bidder is a registered firm under the Companies Act 2017 and is operating in Pakistan for at least five years.
- ii. Must be in the latest active taxpayer list of FBR.
- iii. The bidder must have completed at least two projects of database and software development / support / maintenance during the last five years.
- iv. The bidder should have, at least, an average annual revenue of Rs. 200 million during the last five years.
- v. The bidder must not be in litigation with EOBI and Federal/Provincial Governments and has not been blacklisted by the Federal and/or Provincial Governments or law courts in or outside Pakistan.

*(Documentary proof of all the claims made of minimum eligibility above are required to be furnished at the time of the technical bid submission. Failure to submit any of the above requirements shall result in automatic disqualification of the bidder)*

**AVAILABILITY OF BID DOCUMENTS:**

Bid documents shall be available from the date of publication of tender notice in the newspapers from the below mentioned address at Karachi or from EOBI Zonal Offices situated at **57-L Gulberg-III, Lahore, and Plot No. 32, 33, & 34, Sector G-10/4, Mauve Area, Islamabad**, on production of a pay order of Rs. 5000 (non-refundable) drawn on any Pakistan-based commercial bank in favor of 'EMPLOYEES' OLD-AGE BENEFITS INSTITUTION, HEAD OFFICE, KARACHI.'

**BID CLOSING, OPENING, VALIDITY & BID SECURITY:**

Bids prepared in accordance with the instructions in the bidding documents contained in the technical and financial proposals in separate envelopes, must reach the below given address on or before March 26, 2024, at 11:00 am. Opening of technical bids is set for March 26, 2024, at 11:30 am at EOBI Board Room, 8<sup>th</sup> Floor, EOBI Head Office, PECHS Block-2, Karachi. All bids submitted must have a validity of 180 days. Financial bids shall be opened after the technical evaluation of the bids received for which the technically qualified bidders shall be informed in writing. All bids are to be accompanied with a "SECURITY DEPOSIT" of Rs. 02 million in favor of 'EMPLOYEES' OLD-AGE BENEFITS INSTITUTION, HEAD OFFICE, KARACHI.'

**BID REJECTION:**

Incomplete, conditional, and/or bids without Bid Security shall be instantly rejected. Bids without proof of eligibility conditions stated above shall also be rejected.

Director (General Administration Department) EOBI Head Office, 190/1/B, P.E.C.H.S. Block-2,  
Near Blue Ribbon Bakery, Off Shara-e-Faisal, Karachi. Tel No: 021-99225397.

  
Wahab Ahmed  
A.D (I.T Deptt)  
Dated: \_\_\_\_\_